Intellectual Property Institute

University of Richmond School of Law

**Application for Intellectual Property Certificate**

If you are graduating at the end of this semester and believe that you have earned the Intellectual Property Certificate, or anticipate having earned it by the semester’s end, please do the following:

1. Review the official Intellectual Property Certificate requirements (available at <http://law.richmond.edu/docs/ip-certificate-requirements.pdf>) and ensure that you meet, or anticipate meeting by the semester’s end, all of the requirements.

2. Complete and submit this form to Professor Skalbeck via e-mail ([rskalbeck@richmond.edu](mailto:rskalbeck@richmond.edu)) by 5:00 p.m., Friday, February 16, 2024. Title the file “IPCertApp-[Lastname][Firstname].doc.” (Example: “IPCertApp-RogerSkalbeck.doc.”)

If you need more space, use the section at the end of the form.

**Submitting the form is necessary to earn the Certificate, and late submissions will not be accepted.**

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**Basic Information**

|  |  |
| --- | --- |
| **Your Full Name** | **Expected Graduation (Semester and Year)** |
|  |  |

**Core Courses**

**[be sure to list ALL Core courses you have taken,**

**even if the total credits exceed the required amount]**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Course Name** | | **Professor’s Name** | **Semester and Year** | **Grade[[1]](#footnote-1)** | **Credits** |
| 1. | Intellectual Property Fundamentals |  |  |  | 3 |
| 2. |  |  |  |  |  |
| 3. |  |  |  |  |  |
| 4. |  |  |  |  |  |
| 5. |  |  |  |  |  |
| 6. |  |  |  |  |  |
| 7. |  |  |  |  |  |
| 8. |  |  |  |  |  |
| 9. |  |  |  |  |  |
| 10. |  |  |  |  |  |

**Non-Core Courses[[2]](#footnote-2)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Course Name** | | **Professor’s Name** | **Semester and Year** | **Grade[[3]](#footnote-3)\*** | **Credits** |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |
| 3. |  |  |  |  |  |
| 4. |  |  |  |  |  |

**Upper-Level Writing Requirement**

|  |  |  |
| --- | --- | --- |
| **Course Name (or Independent Research)** | **Professor’s Name** | |
|  |  | |
| **Title of Paper** | **Grade\*** | **Credits** |
|  |  |  |

**If you need more space for any of your entries, or need to explain an entry, use the space below. Also, if any of the above entries require approval from the Director of the IP Institute, the Associate Dean for Academics, or the course instructor in order to count toward the Certificate, please state as much here and indicate whether such approval has been obtained (and, if so, when and from whom).**

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1. If you have not yet received a grade, enter “Pending.” [↑](#footnote-ref-1)
2. Examples include Independent Studies, Research Assistance, and courses taught outside of the law school. Maximum four credits total. Approval may be needed. See the official IP Certificate requirements for details. [↑](#footnote-ref-2)
3. \* If you have not yet received a grade, enter “Pending.” For the upper-level writing requirement, enter the grade you received in the course or independent research for which the paper was written. [↑](#footnote-ref-3)