APPLYING FOR CLERKSHIPS
WITH FEDERAL ADMINISTRATIVE LAW JUDGES

There are approximately thirty (30) federal executive agencies that utilize administrative law judges, or ALJ’s. Some ALJ’s hire law clerks or staff attorneys to assist them with performing legal research and drafting memoranda and orders, among other things, in connection with their quasi-judicial functions. There is no centralized application process in which the ALJ’s in the various federal agencies participate to hire their clerks. Rather, the hiring process varies agency-by-agency.

For those interested in clerking with a federal ALJ, there are several ways to learn of what opportunities are available and how to go about applying for them. Students should contact the agencies in which they are interested and inquire directly to determine whether the ALJ’s are hiring clerks and the process to apply. Below is a list of the federal agencies that we understand currently have ALJ’s and their points of contact. Students should also check the online job postings on Symplicity and www.usajobs.gov as federal agencies occasionally announce openings for clerkship positions on those websites.

Department of Agriculture
Peter M. Davenport
Chief Administrative Law Judge
1049 South Building
1400 Independence Ave., SW. Washington, DC 20250-9202
Ph: (202) 720-6383
Fax: (202) 690-0790
http://www.dm.usda.gov/oaljdecisions/about.htm

Department of Education
Allan Lewis
Chief Administrative Law Judge
Office of Administrative Law Judges
470 L’Enfant Plaza, East, SW, Room 2132
Washington, DC 20202-4533
Allan.lewis.@ed.gov
Ph: (202) 619-9714
Fax: (202) 619-9726
http://oha.ed.gov/organizations.html

Commodity Futures Trading Commission
Office of Proceedings
Administrative Law Judge (Vacant)
1155 21st Street, NW, Washington, DC 20581
Ph: (202) 418-5504
Fax: (202) 418-5532
http://www.cftc.gov/index.htm

Department of Education
Allan Lewis
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470 L’Enfant Plaza, East, SW, Room 2132
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Ph: (202) 619-9714
Fax: (202) 619-9726
http://oha.ed.gov/organizations.html

Environmental Protection Agency
Susan L. Biro
Chief Administrative Law Judge
Franklin Court Building
1099 14th Street, NW,
Washington, DC 20005
buri.susan@epa.gov
http://www.epa.gov/oalj/
Ph: (202) 564-6255
Fax: (202) 565-0044
http://www.epa.gov/oalj/

Federal Communications Commission
Richard L. Sippel
Chief Administrative Law Judge
445 12th Street, SW.
Washington, DC 20554
Richard.sippel@fcc.gov
Ph: (202) 418-2280
Fax: (202) 418-0195
http://www.fcc.gov/office-administrative-law-judges

Federal Energy Regulatory Commission
Curtis L. Wagner
Chief Administrative Law Judge
888 First Street, NE.,
Washington, DC 20426
Curtis.wagner@ferc.gov
Ph: (202) 502-8500
Fax: (202) 219-3289
http://www.ferc.gov/about/offices/oaljdr.asp
Social Security Administration
Debra Bice
Chief Administrative Law Judge
5107 Leesburg Pike, Rm. 1500
Falls Church, VA 22041
Ph: (703) 605-8500
Fax: (703) 605-8501
Debra.bice@ssa.gov

Department of Homeland Security
U.S. Coast Guard
Walter J. Brudzinski
Chief Administrative Law Judge, Rm. 6302
Commandant (CG-00J)
2100 Second Street, SW., Stop 7000
Washington, DC 20593-7000
Ph: (202) 372-4440
Fax: (202) 372-4964
http://www.uscg.mil/alj/

Department of Transportation
Office of the Secretary
Ronnie A. Yoder
Chief Administrative Law Judge
Office of the Asst. Secretary for Administration
Office of Hearings
1200 New Jersey Ave., SE
Washington, DC 20590
Ph: (202) 366-2142
Fax: (202) 366-7536
http://www.dot.gov/mission/administrations/admi
nistration/hearings

U.S. Postal Service
James G. Gilbert
Administrative Law Judge
Colonial Place
2101 Wilson Boulevard, Suite 600
Arlington, VA 22201-3078
Ph: (703) 812-1909
Fax: (703) 812-1901
http://about.usps.com/who-we-
are/judicial/welcome.htm

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