

Sample Documents

Bullet Resume – Two Addresses

EMERY E. BUNTING

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804.555.2344

Current Address

5400 Stuart Avenue
Richmond, VA 23226

Permanent Address

87 Todd Road
Katonah, NY 10536

EDUCATION

University of Richmond School of Law

Candidate for Juris Doctor

Richmond, VA

May 2024

- GPA: 3.65 (Class Rank: Top 20%)
- Staff Member, *University of Richmond Law Review*
- CALI Award for Excellence in Torts (highest grade in section)
- Finalist, Barnett Moot Court Competition
- Publication: *Co-dependent: The Rise and Fall of Energy Independence*, 56 RICHMOND L. J. (forthcoming Fall 2024)

James Madison University

Bachelor of Arts in Political Science

Harrisonburg, VA

May 2021

- President, American Society of Political Science
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EXPERIENCE

Virginia Corporate Law Firm, PC

Summer Associate

Richmond, VA

Summer 2023

- Conducted research and drafted memoranda on legal issues in an employment matter
- Reviewed and drafted responses to discovery requests for a business partnership dispute

Federal Reserve Bank of Richmond

Clinical Placement Extern

Richmond, VA

Fall 2022

- Drafted enforcement actions and agreements regarding corporate governance
- Investigated topics related to banking, economics, and regulatory policy

University of Richmond School of Law

Research Assistant to Professor Chris Cotropia

Richmond, VA

Summer 2022

- Researched and drafted memorandum regarding ethical considerations in biotechnology patents
- Reviewed and edited journal article regarding the constitutionality of geographic limitations on prior art

Legal Aid Society

Legal Intern

Richmond, VA

Summer 2022

- Drafted pleadings, motions, and proposed orders for domestic violence and housing cases
 - Conducted client intake interviews
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ADDITIONAL INFORMATION

Language Skills: Proficient in written and spoken Spanish

Community Service: Volunteer, Safe Harbor, Richmond, VA (2021 – present)

Interests: Camping, hiking, yoga

Professional Affiliations: Member, Young Lawyers Section, Richmond Bar Association