



**University of Richmond School of Law
2019 Summer Public Service Fellowship Program
Program Timeline and Checklist for First Requestors**

Date	Action Item	Completed
November 19, 2018	Review Fellowship Program podcast on CDO website	
By January 18, 2019	Conduct an advising and resume review appointment with career advisor	
By January 18, 2019	Register to participate in Government & Public Interest Interview Program (GPIIP)	
February 12, 2019	Attend GPIIP Information Session if selected for interviews	
February 15, 2019	Participate in GPIIP at Tyler Haynes Commons	
March – April 2019	Participate in at least one session of the law library's <i>Prepare to Practice Program</i> series	
April 5, 2019	Attend the CDO's <i>Think Like a Professional: Summer Success in the Public Sector</i> program	
April 8 – May 10, 2019	Complete and submit Employment Form to the Law School Dean's Office; confirm direct deposit is set up in Bannerweb	
July 29, 2019	Sign up for a Fellowship Discussion Group via Symplicity	
August 12 – September 6, 2019	Participate in a faculty-led Fellowship Discussion Group	
By September 6, 2019	Submit via Symplicity: Summer Employment Evaluation, Interest Questionnaire, and updated resume	